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AIR FORCE SPACE COMMAND**



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**AIR FORCE SPACE COMMAND
Supplement 1**

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Logistics

**WAR RESERVE MATERIEL (WRM) PROGRAM
GUIDANCE AND PROCEDURES**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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The OPR for this supplement is HQ AFSPC/LGXP (Mr. Jesus M. Garcia). This supplement implements and extends the guidance of **Air Force Instruction (AFI) 25-101, War Reserve Materiel (WRM) Program Guidance and Procedures**. The AFI is published word-for-word without editorial review. Air Force Space Command (AFSPC) supplemental material is indicated in bold face. This supplement describes AFSPC's procedures for use in conjunction with the basic AFI and is applicable to HQ AFSPC and its subordinate units. This supplement also applies to Air Force Reserve Command units. Gaining command publications (new, revised or formal changes) do not apply to Air National Guard (ANG) units unless published in ANG IND 2. Any additional supplementation must be coordinated with HQ AFSPC/LGX, 150 Vandenberg St., Ste 1105, Peterson Air Force Base, CO 80914-4380, prior to publication. The reporting requirements in this publication are exempt from licensing in accordance with AFI 33-324, **The Information Collections and Reports Management Program; Controlling Internal, Public, and Inter-agency Air Force Information Collections**.

SUMMARY OF REVISIONS

This revision provides additional guidance and aligns the supplement with AFI 25-101. The revision has been revised in its entirety.

1.7.2. HQ AFSPC, Logistics Plans Division (LGX) will act as the WRM Program Manager (WRMPM) for the AFSPC WRM program. HQ AFSPC, Logistics Plans and Readiness Branch (LGXP) will act as the WRM Officer and Non-Commissioned Officer (WRMO/NCO) and as the overall OPR for the AFSPC WRM program.

1.7.3.1. AFSPC functional OPR responsibilities are as follows:

1.7.3.1.1. (Added) HQ AFSPC Supply Division (LGS) Responsibilities:

1.7.3.1.1.1. Serve as the AFSPC WRM functional OPR for War Consumable Distribution Objective (WCDO) assets (excluding munitions), War Plans Additive Requirements Report (WPARR) assets

(excluding vehicles), pallets and nets, petroleum, oils, and lubricants (POL) products, liquid oxygen (LOX), liquid nitrogen, and de-icing fluid.

1.7.3.1.1.2. Distribute the Fuels Inventory Management Plan (IMP). The IMP will be coordinated with LGX to ensure IMP and WCDO requirements are consistent.

1.7.3.1.1.3. Review Allowance Standard (AS) for authorizations.

1.7.3.1.1.4. Assist HQ AFSPC/LGX in performing WRM staff assistance visits (SAVs), as requested.

1.7.3.1.2. (Added) HQ AFSPC Transportation Division (LGT) Responsibilities:

1.7.3.1.2.1. Serve as AFSPC WRM functional OPR for WRM vehicles, 463L equipment, pallets, nets, tie-down devices, and similar equipment.

1.7.3.1.2.2. Serve as maintenance manager for all WRM vehicles. Coordinate on manpower matters affecting the maintenance of WRM vehicles.

1.7.3.1.2.3. Ensure WRM vehicle requirements are identified to HQ USAF for the vehicle buy program.

1.7.3.1.2.4. Program for the wartime movement of WRM commodities to the point of intended use, as required. Review plans to ensure arrangements have been considered for the movement of WRM from storage locations to the user at the planned operating base.

1.7.3.1.2.5. Arrange for airlift of WRM when required to support approved operations (excluding OPlan execution).

1.7.3.1.2.6. Develop the AFSPC Second Destination Transportation (SDT) requirements based on functional OPR inputs and provide this information to HQ AFMC/FMOB.

1.7.3.1.2.7. Review and validate WRM vehicle requirements identified in the WPARR, Part 1, in conjunction with HQ AFSPC/LGX. Ensure the validated WPARR, Part 1, WRM vehicle requirements, are identified correctly on the Vehicle Authorization List (VAL) with the proper use codes.

1.7.3.1.2.8. Assist HQ AFSPC/LGX in performing WRM SAVs, as requested.

1.7.3.1.3. (Added) HQ AFSPC Services Combat Support and Plans Division (SVX) Responsibilities:

1.7.3.1.3.1. In conjunction with HQ AFSPC/LGX, determine AFSPC's WRM subsistence requirements. Forward requirements to Headquarters Air Force Services Agency Food Services Branch (HQ AFSVA/SVOHF) for budget approval and distribution to affected bases.

1.7.3.1.3.2. In conjunction with HQ AFSPC/LGX, obtain self-sustaining status for appropriate units and forward to HQ AFSVA.

1.7.3.1.3.3. Ensure AFSPC units develop and implement a WRM MRE rotation plan.

1.7.3.1.3.4. Coordinate with HQ AFSPC/LGX on all requests for withdrawal and peacetime use of WRM MRE rations that require MAJCOM approval.

1.7.3.1.4. (Added) HQ AFSPC Maintenance Division (LGM) Responsibilities:

1.7.3.1.4.1. Serve as the AFSPC WRM functional OPR for War Consumable Distribution Objective (WCDO) munitions assets per AFI 21-201, *Management and Maintenance of Non-Nuclear Munitions*.

1.7.3.1.4.2. Assist HQ AFSPC/LGX in performing WRM staff assistance visits (SAVs), as requested.

1.13.1. Although AFI 25-101 levies responsibilities and tasks to specific functional organizations, office symbol differences between these specified organizations and AFSPC functional organizations do not alleviate the AFSPC organizations' responsibility to perform the tasks.

1.13.1.1. (Added) AFSPC units that are tenants will ensure the host WRMO/NCO is aware of the AFSPC WRM requirements.

1.13.1.2. (Added) For HQ AFSPC units: Units under XP or LG (as appropriate) will be the WRMPM.

1.13.6. (Added) WRM Managers (WRMM) will:

1.13.6.1. Have access to policy directives, instructions, regulations and guides.

1.13.6.2. Accompany the WRMO/NCO during surveillance visits to provide technical expertise.

1.13.6.3. Ensure corrective action for any discrepancies noted during the surveillance visit receives immediate attention.

1.13.6.4. Submit a corrective action plan for each discrepancy to the base WRMO/NCO, within 10 working days after the visit.

1.13.6.5. Attend WRM Review Boards.

1.13.6.6. Maintain WRM Continuity Book/Folder.

2.4.1. The WRMO/NCO conducts WRM annual surveillance visits or more often as needed to each activity that stores WRM. The frequency of these visits (above the annual requirement) will be determined by the WRMO/NCO and program needs. The visits will consist of formal and/or no-notice reviews. The results of the visits will be briefed at the review board meeting and included in the minutes. Items to be inspected include:

2.4.1.1. (Added) Review of the WRM manager appointment letters.

2.4.1.2. (Added) Ensure the managers have a security clearance that provides proper access to the required WRM documents.

2.4.1.3. (Added) Ensure managers have access to policy directives, instructions, regulations and guides.

2.4.1.4. (Added) Ensure WRM is marked and stored properly. Criteria is identified in Chapter 5.

2.4.1.5. (Added) Ensure documentation pertaining to indirect mission support or other transactions is on file.

2.4.1.6. (Added) Within 10 working days of each surveillance visit, the WRMO/NCO will provide a written report of the visit to appropriate commanders and or designated representative of the function visited.

2.5.1. Ensure Review Board agenda is distributed prior to the meeting.

2.5.4. After the Review Board meeting, the WRMO/NCO will publish WRM Review Board meeting minutes, signed by the WRMPM, and will forward copies to HQ AFSPC/LGX. The minutes will contain, as a minimum, attendance, budgetary issues, the results of each surveillance visit to include on-hand assets, required levels, discrepancies, the associated corrective action plans, and Review Board decisions. Repeat discrepancies will be annotated as such in the minutes. Ensure minutes are appropriately marked in accordance with the appropriate classification guidance.

3.3.1. Vehicles should not be rotated more than once each year. Vehicles selected to be rotated between the active fleet and the WRM fleet will be inspected and necessary repairs made to meet serviceability standards. Prior to rotation a vehicle may be assigned to WRM status with deferred parts on order when, in the judgment of the maintenance manager or superintendent, safety and serviceability are not compromised.

3.3.1.1. (Added) At a minimum, pure WRM vehicles should be inspected weekly by the storing organization IAW AFI 24-301, *Vehicle Operation*, and exercised monthly. Inspections and exercises will be documented on a locally developed log.

3.3.1.2. (Added) General purpose vehicles not integrated with the base fleet will be maintained and exercised in an active live storage category IAW T.O. 36-1-5, Section VI. Exercise actions will be documented on a locally developed dispatch log.

4.1.1.1. Vehicles listed on the WPARR should match the types and quantities in the VAL; however, they are listed in the WPAAR for additional visibility. The VAL is the authorization document for WRM vehicles and will list required types and quantities.

4.1.7.1.2. After receipt of a new WPARR, the WRM Review Board will meet within 60 days to review the document and make initial joint-use recommendations (when required). The Equipment Liaison Office (ELO) monitor, the WRMO/NCO and representatives from all functional user organizations must attend the meeting. Representatives from units, including associates, who possess equipment to which joint-use (JU) could be applied, are also invited. Recommend the meeting agenda include the following as a minimum:

4.1.7.1.2.1. (Added) Review of the new WPARR and VAL and highlight changes to superseded versions.

4.1.7.1.2.2. (Added) Review peacetime equipment authorizations that could be coded JU to satisfy WRM authorizations. Review all equipment already in JU status.

4.1.7.1.2.3. (Added) Review of other sources of equipment and facilities that could reduce WRM authorizations.

4.1.7.1.2.4. (Added) Identification of changes in WRM vehicle requirements. Include establishment of suspense dates for submitting forms to HQ AFSPC/LGTV for approval/action.

4.1.7.1.2.5. (Added) Identification of changes required and the assignment of OPR and suspense dates to initiate such changes.

4.1.7.1.2.6. (Added) Establishment of suspense dates to allow actions to be completed before the next WRM Review Board. The WRMO/NCO will include action items in the agenda of the next WRM Review Board.

4.1.7.1.2.7. (Added) The WRMO/NCO will send a copy of the meeting minutes within 10 working days to all units involved. The Chief of Supply (COS) will provide an R-32 Item Record Selective Readout or similar product indicating all WRM Equipment Authorization/In-Use Detail (EAID) details to the WRMO/NCO.

4.1.7.1.2.8. (Added) The Supply ELO will coordinate with the Equipment Management Element (EME) to ensure WRM equipment records are updated in SBSS based on the Review Board's decisions.

4.1.7.1.2.9. (Added) All additions, increases and decreases to the WPARR and all joint-use actions by the WRM Review Board are reviewed by the WRMPM before submission of AF Forms 601, **Equipment**

Action Request, to HQ AFSPC. The WRMPM will approve out-of-cycle submissions of AF Forms 601; however, during the next Review Board meeting, these changes must be reviewed. Upon receipt of the approved authorization change request, the EME will update EAID records accordingly. The WRMPM will also approve changes and JU actions pertaining to vehicles before review by the WRM Review Board.

4.4.2. The WRMO/NCO, in conjunction with the Installation Deployment Officer (IDO), will act as the focal point during the computation and validation process of WRM pallets and nets. The IDO will ensure pallet requirements fulfill the actual deployment movement requirements as documented in the tasked OPlan. The Commander, Combat Readiness Flight (LGTR) and each using/requesting unit deployment manager will ensure the number of pallets requested conforms to established computational procedures and published OPlan tasking. The WRMO/NCO, in conjunction with the program managers, will determine the maximum number of pallets authorized for each UTC in the LOGDET system. The number of pallets authorized for a UTC may not necessarily be the number required. Actual load planning or other methods should determine requirements. Units are authorized to include baggage pallets in their requirement determination.

4.4.2.1. (Added) WRM pallet and net authorizations will be adequate to satisfy the most stringent deployment tasking of the host unit and tenant organizations supported. They will include requirements for medical materiel/personnel tasked to deploy under medical unit type codes.

4.4.2.2. (Added) Any request to change pallet and net authorizations must be submitted with justification. Justification must specifically identify what action happened to cause a change and the date. Miscalculation should also be explained. All justification should be signed by the WRMPM or equivalent requesting the change.

4.4.2.3. (Added) WRM managers will be assigned from organizations having a deployment requirement for WRM pallets and nets. For organizations that share the use of pallet(s) assign a manager from only one of the using organizations. WRM pallet and net managers need not have a secret security clearance. No approval is needed for the authorized organization/unit to use WRM pallets and nets during deployments/exercises, either local or higher headquarters directed, if the pallets and nets remain on-base. WRMPM approval is required if the pallets and nets leave the base in support of peacetime deployments/exercises.

4.4.3. Installation WRMO/NCO:

4.4.3.1. (Added) Controls and reports WRM pallets and nets IAW applicable regulations, supplements and technical orders.

4.4.3.2. (Added) Maintains a control log to provide a clear audit trail for WRM pallet and net losses, gains and inspections.

4.4.3.3. (Added) Conducts a surveillance visit of WRM pallets and nets at least annually.

4.4.3.4. (Added) Revalidates WRM pallet and net requirements annually and submits results (including appropriate justification) to HQ AFSPC/LGXP (info HQ AFSPC/LGTR) NLT 30 Sep. Add tenant unit MAJCOM/LGX as an information addressee. The rules for computing WRM pallet and net requirements can be found in DOD 4500.9-R-1, **Transportation and Traffic Management**. The recommended format for the MTC-DR(M&Q) 8701 report is identified at attachment 6.

4.4.3.5. (Added) Reviews and consolidates WRM pallet and net figures into the quarterly MTC-DR(M&Q) 8701 report to HQ AFSPC/LGXP (info HQ AFSPC/LGTR) NLT 11 Jan/Apr/Jul/Oct.

4.4.3.6. (Added) Submits all out-of cycle changes to HQ AFSPC/LGXP for approval/disapproval.

4.4.6. WRM pallets and nets are direct mission equipment and will be authorized and prepositioned at each AF organization/unit designated for deployment by approved war plans.

4.4.6.1. (Added) WRM pallet and net authorizations will be adequate to satisfy the most stringent deployment tasking of the host unit and tenant organizations supported.

4.4.6.2. (Added) The NSNs are 1670-00-820-4896 (Pallet), 1670-00-969-4103 (Top Net), and 1670-00-996-2780 (Side Net).

4.4.6.3. (Added) The WRMO/NCO will identify existing pallet and net authorizations by organization and shop code, number authorized, and on hand quantities by serviceable/unserviceable. Excess pallets and nets (serviceable/unserviceable) will be reported to MAJCOM/LGX.

4.4.7.1. The AF LOGDET is to remain generic and will maximize the use of 463L pallet and nets for every palletized increment.

4.4.9. (Added) The MAJCOM WRM Pallets and Nets Monitor (HQ AFSPC/LGXP): Annually revalidates and revises MAJCOM WRM pallet and net requirements.

4.4.9.2. Using inputs from AFSPC bases, compile and submit quarterly reports to HQ AFSPC/LGTR. These reports must arrive NLT 15 Jan/Apr/Jul/Oct.

4.4.9.3. Validates all out-of-cycle WRM pallet and net changes.

4.4.10. (Added) The MAJCOM Functional Manager for pallets and nets (HQ AFSPC/ LGTR):

4.4.10.1. Using inputs from HQ AFSPC/LGXP, compile and submit quarterly reports to WR-ALC. These reports must arrive at WR-ALC NLT 20 Jan/Apr/Jul/Oct.

4.4.10.2. Annually revalidates and revises operational pallet and net requirements.

4.4.10.3. Redistributes assets if available within the command to reduce significant overages and fill shortages (including WRM overages/shortages validated by HQ AFSPC/LGXP).

4.4.11. (Added) Transportation. The Installation Pallet and Net Monitor (IPNM)/War Reserve Materiel Manager (WRMM):

4.4.11.1. Controls, maintains, and reports **operational pallets and nets** IAW applicable regulations, supplements and technical orders.

4.4.11.2. Maintains a control log to provide a clear audit trail for **operational pallets and net** losses, gains and all inspections.

4.4.11.3. Conducts a surveillance visit of **operational pallets and nets** at least annually.

4.4.11.4. Revalidates **operational pallet and net** requirements annually. Forwards those results NLT 30 Sep to HQ AFSPC/LGTR (info HQ AFSPC/LGXP) for approval. The recommended format for the MTC-DR(M&Q) 8701 report is identified at **Attachment 2**.

4.4.11.6. Forwards a quarterly report with the **operational pallet and net** figures to HQ AFSPC/LGTR (info HQ AFSPC/LGXP) NLT 11 Jan/Apr/Jul/Oct.

4.4.11.7. Coordinates (for units not possessing WRM pallets and nets) with HQ AFSPC/LGTR for additional pallets and nets to support unprojected deployments, SAAMS, and exercises after the IPM/WRMM and the WRMO have exhausted all means to satisfy requirements locally.

4.4.11.8. Acts as the installation focal point for forwarding unserviceable pallets and nets back to the repair contractor/and or Depot level repair.

4.4.11.9. Monitors installation-level repair and condemnation of pallets and nets. Coordinates with HQ AFSPC/LGTR to secure replacements if necessary.

4.4.12. (Added) Unit responsible for pallets and nets: Controls, maintains, and reports unit WRM pallets and nets to WRMO IAW regulations, supplements, and referenced technical orders.

4.4.12.2. Arranges the physical movement of their unserviceable assets to transportation for shipment back to the contractor and or Depot level repair.

4.7.1. The WRMO/NCO must verify that sufficient rations are on hand to support wartime authorizations. While subsistence support is a HQ AFSVA/SVOST responsibility, verifying WCDO adequacy and reporting assets is a unit and HQ AFSPC/SVX/LGX coordinated effort. WRM rations are managed IAW AFI 34-239, *Food Services Management Program*.

4.7.3. For missile units, the Missile Alert Facilities Officer (MAFO) will manage the wartime subsistence program with the assistance of the appropriate AFSPC wing WRMO/NCO.

4.7.5. (Added) Subsistence is provided for the missile reconstitution force as well as missile crews. Rations stored at Missile Alert Facilities will be the responsibility of the facility manager. The facility manager will provide the Squadron WRMM with the results of the facility inspection. This report must contain the quantity of rations on hand, condition, and shelf life expiration date. WRMM will consolidate the results and provide to MAFO; MAFO will consolidate all WRMM's reports and provide a final copy to WRMO/NCO. An annual validation of requirements must be submitted through the MAFO via WRMO/NCO to HQ AFSPC/LGX/SV/DO NLT 15 Feb.

4.7.6. (Added) WRM rations requirements are reported as follows:

4.7.6.1. Air crew - Identified through LOGFAC on WCDO.

4.7.6.2. Self sustaining units - Reported through base SVS.

4.7.6.3. Missile units - Reported through MAFO.

4.8.1. WRM and JU vehicles will not be transferred from WRM status unless directed by HQ AFSPC/LGTV.

4.8.3. WRM or JU WRM vehicles tasked for shipment during peacetime to support deployments, exercises, or contingencies will not be substituted with other vehicles from the fleet without approval of the tasking authority (e.g., HQ AFSPC/Battle Staff or IG inspector during ORI).

5.1.1. The objectives of storage and marking of WRM are to make WRM assets readily identifiable and to prevent inadvertent use. To give units flexibility, we recommend that additional procedures be developed when required and when it is determined that other means in addition to or instead of placards is more effective in preventing inadvertent use of WRM.

8.1.1. The following are some keys to managing your WCDO. The WCDO mirrors the WMP-4 and provides requirements in support of WMP-4 lines of activity. It is a deliberate planning document that identifies "Worst Case" OPlan and ConPlan requirements. The exceptions are munitions bed down requirements that are planned based on the most stringent OPlan\ConPlan tasking in the WCDO. If USAF does not apportion your unit in the WMP-3, you will not be tasked in the WMP-4/WAA. In addition the WCDO:

- 8.1.1.1. (Added) Summarizes the worst case scenario by item for the wartime bed down base.
- 8.1.1.2. (Added) Provides allocation quantities authorized to be requisitioned.
- 8.1.1.3. (Added) Identifies major categories of WRM consumables.
- 8.1.1.4. (Added) Extracts will include authorizations to support other MAJCOM requirements.
- 8.1.2. (Added) Based upon the results of the WCDO evaluation, the unit is responsible for ensuring that adequate resources are available to support wartime activities. Receipt of your WCDO gives your unit the authority to process supply detail record changes and initiate requisitioning action. The commander is ultimately responsible for making every effort to ensure approved levels of support are requisitioned, stored, and maintained ready for use. The new WCDO may reflect smaller or larger quantities and even contain different items. Requisition new items and increased quantities as funding permits. On-hand quantities greater than the new authorized quantities are excess. This evaluation and the information obtained from it form the basis for your WRM Review Board as outlined in para 2.5. of the AFI.
 - 8.1.2.1. After all details are loaded (from supply and munitions) the host WRMO or WRMNCO will receive CAS and R07 reports and review them for validity.
 - 8.1.2.2. Ensure assets deployable to other locations are included in the installation deployment plan.
 - 8.1.2.3. Notify HQ AFSPC/LGXP and applicable functional OPR of storage limitations that preclude stockage of WCDO assets at your location. This should be done only after the unit has conducted a complete assessment of their capability to store assets.
- 8.2.5.1. Within 60 days of receiving the WCDO, the base WRMO will forward a corrected R07 (or CAS equivalent report for FK/FV accounts) report signed by the Chief of Supply or MASO and WRMPM or designed representative and forward it to the HQ AFSPC/LGXP.
- 8.10.7. WCDO Summary: The accumulation pages reflect the worst case planning requirement. This portion of the document has been completely reworked to account for starter and swing stocks. This is the most stringent requirement by line item (by OPlan). This roll up reviews one activity at a time based on the 2 MTW concept.

Attachment 1 1

GLOSSARY OF TERMS

Terms

Alternate Storage Location (ASL)—Storage location other than the Planned Operating Base.

Command War Reserve Materiel Officer (CWRMO)—The officer in HQ AFSPC responsible for the management of War Reserve Materiel within AFSPC. This individual is an officer assigned within the Logistics Plans and Readiness Branch.

Command War Reserve Materiel Non-Commissioned Officer (CWRMN—CO) - The NCO in HQ AFSPC responsible for assisting the WRMO with management of War Reserve Materiel within AFSPC. This individual is an NCO assigned within the Logistics Plans and Readiness Branch.

Contingency—Any situation, short of general war, that could require US military response.

Equipment Authorized/In-Use Detail (EAID)—A record of all equipment that requires formal supply property accountability.

Equipment Use Codes—Used by supply to identify assets in the supply system on EAID:

- (A) - Mobility
- (B) - Base Support Equipment (Peacetime)
- (C) - Joint Use (Peacetime and War)
- (D) - Pure WRM Authorizations

Installation Commander—The individual with the overall responsibility to ensure the readiness of assigned WRM.

Installation Pallet and Net Monitor—Is assigned to base transportation and is the WRM Manager for pallets and nets. Controls, maintains, and reports pallets and nets IAW applicable regulations, supplements, and technical orders.

Inventory Management Plan (IMP)—A document reflecting the total aviation fuels Prepositioned War Reserve Requirements (PWRR) and the Primary Operating Stock (POS) computed by using activities requirements and levels. PWRR requirements are based on USAF approved war missions (WMP-4) as reflected in the War Consumables Distribution Objective (WCDO) document. NOTE: One barrel=42 US gallons.

Limited Base (LB)—An austere manned base with no operational tactical forces, but which may possess a small force for special operations (weather surveillance, special purpose aircraft, and so forth). With personnel and materiel augmentation, such a base is capable of sustaining operations for deployed forces. It has facilities for communications, air traffic control, navigational aids, maintenance, supply, munitions, weather, medical services, billeting, messing, transportation, and operational support.

Main Operating Base (MOB)—A base with all essential buildings and facilities to support in place forces. Intermediate maintenance capability can be expanded to support specific weapon systems deployed to the base.

Major Theater War (MTW)—The MTW concept is the yardstick that Pentagon planners use to configure the size, structure and budgets of post-Cold War forces. It is the ability to fight and win two "nearly simultaneous" wars in different areas of world.

Mobility Readiness Spares Package (MRSP)—Support MRSP are assets designed to make the end item functional, i.e., cables for a Secondary Distribution Center (SDC). Spares MRSP are assets designed to repair the end item in field conditions. Support MRSP does not have a specified time duration. Spares MRSP are designed/authorized to support a bare base for the initial starter period.

Peacetime Operating Stock (POS)—The supplies on hand and required for normal day-to-day operations.

Planned Operating Base (POB)—A base/location that has planned wartime requirements.

Reconstitution—Actions taken to return equipment or vehicles to operational readiness after return from a deployment.

Self Sustaining Unit—A stand alone unit requiring no or minimal support.

Substitute—As applied to WRM, a substitute is an item that is available for use in place of the prime item identified in an authorization document (WPARR, WCDO, TA). As applied to vehicles, any vehicle used to satisfy the tasked WRM requirement that is not the same model identified on the CA/CRL, but is physically filling the WPARR authorization. Vehicles approved as substitutes must be of similar function and capacity.

Vehicle Use Codes—Used by supply to identify assets in the supply system on EAID:

(J) - Vehicle Mobility

(K) - Vehicle Support Asset

(L) - Vehicle Joint Use

(M) - Vehicle WRM Asset

War Reserve Materiel Manager (WRMM)—Functional experts that store and maintain WRM.

War Reserve Materiel Non-Commissioned Officer (WRMNCO)—The Logistics Non-Commissioned Officer within the plans office at each base assigned the responsibility for monitoring and assisting the WRMPM in the management of the WRM program.

War Reserve Materiel Officer (WRMO)—The Logistics officer within the plans office (or equivalent) at each base assigned the responsibility for monitoring and assisting the WRMPM in the management of the WRM program.

Attachment 6 (Added) 6 (ADDED)

RCS: MTC-DR(M&Q) 8701 463L SYSTEM PALLET AND REPORT
FORMAT

463L SYSTEM PALLET AND NET CONTROL REPORT

RCS: MTC-DR (M&Q) 8701

1. OWNING COMMAND/AGENCY:

2. REPORTING QUARTER:

3. AUTHORIZATIONS: PALLETS TOP NETS SIDE NETS
 OPERATIONAL
 WRM

4. SERV ON HAND LAST REPORT:

 OPERATIONAL
 WRM

5. SERV ON HAND THIS REPORT:

 OPERATIONAL
 WRM

6. REPARABLE ON HAND:

 INSTALLATION
 OPERATIONAL
 WRM

DEPOT

 OPERATIONAL
 WRM

7. QTY REC FROM CONTR:

 OPERATIONAL
 WRM

8. REC-OTHER CMDS:

OPERATIONAL

WRM

9. OTHER GAINS:

OPERATIONAL

WRM

10. QTY SHP-CONTRACTOR:

OPERATIONAL

WRM

11. QTY CONDEMNED:

OPERATIONAL

WRM

12. QTY SHP-OTHER CMDS:

OPERATIONAL

WRM

13. OTHER LOSSES:

OPERATIONAL

WRM

14. QTY REPAIRED ON INSTALLATION:

OPERATIONAL

WRM

15. REMARKS

RCS: MTC-DR (M&Q) 8701 REPORT PREPARATION INSTRUCTIONS**GENERAL INFORMATION**

- a. Accurate preparation of this report, reflecting actual physical count of operational and WRM assets as of 2400Z on the first Tuesday of each January, April, July, and October is essential to the effective management of the 463L Pallet and Net Program.
- b. Reports should flow from the unit level through AF MAJCOM or DoD component channels to be received by the Inventory Manager (IM), WR-ALC/LVDV, no later than the 20th of each reporting month (January/April/July/October).
- c. Each reviewing agency shall consolidate inputs and provide an analysis before sending to the next reviewing level.
- d. The IM shall prepare a summary analysis of all inputs and outline actions taken as a result of that analysis. The IM will send the analysis to HQ USAF/LGTV/LGSR and HQ AMC/DOZ.

DATA ELEMENTS DESCRIPTION:

1. **OWNING COMMAND/AGENCY:** AF MAJCOM or DoD component

2. **REPORTING QUARTER:**

Inventory as of 1st Tuesday of each January, April, July, and October. This report is for assets on hand, plus other transactions that occurred during the quarter.

3. **AUTHORIZATIONS:**

Show the number of operational and WRM pallets and nets that the IM has approved. If this number has changed from the previous quarter, cite IM authorization message or letter.

4. **SERV ON HAND LAST REPORT:**

List those assets reported in paragraph 5 of the last reporting cycle's submission.

5. **SERV ON HAND THIS REPORT:**

This figure should reflect the results of an actual physical inventory of all serviceable pallets and nets, loaded or empty, and pallets and nets on loan. Report operational and WRM assets separately. Do not include assets identified for repair in this count (see paragraph 6 below).

6. **REPARABLE ON HAND:**

INSTALLATION: Report unserviceable pallets and nets that can be repaired at installation level. Use AF T.O. 35D33-2-2-2 (reference (a)) for pallets and AF T.O. 35D33-2-3-1 (reference (b)) for top and side nets for determination of repair level required.

DEPOT: Include unserviceable pallets and nets that are waiting to be shipped to the repair contractor.

7. **QTY REC FROM CONTR:**

Report new and repaired pallets and nets.

8. QTY REC-OTHER CMDS:

Indicate the number of pallets and nets received from other AF MAJCOM or DoD components. This quantity should be included in the "SERVICEABLE ON HAND" inventory.

9. OTHER GAINS:

Report any quantity received that does not fit into a previous category. An entry for this column could be inventory gained due to lack of one for one exchange. Use "REMARKS" section to explain gains.

10. QTY SHP-CONTRACTOR:

Record the number of pallets and nets shipped to depot repair contractor during the quarter.

11. QTY CONDEMNED:

Indicate the number of pallets and nets condemned during the quarter.

12. QTY SHP-OTHER COMMANDS:

Report the number of pallets and nets redistributed to other AF MAJCOM or DoD components.

13. OTHER LOSSES:

Record any losses that do not fit into any of the previous categories. An entry for this column could be inventory loss due to lack of one for one exchange. Use "REMARKS" section to explain losses.

14. QTY REPAIRED ON INSTALLATION:

Show the number of assets repaired on installation or in any established regional repair center.

15. REMARKS:

Use this section to explain other gains or losses (blocks 9 and 13). Explain any variance +/- 5 percent or greater in the computed inventory and actual on hand quantity.

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